Free State Province: Moqhaka Local Municipality (FS201) - Schedule of Service Delivery Standards

Description Standard	Service Level
Solid Waste Removal	
Premise based removal (Residential Frequency)	Once a week
Premise based removal (Business Frequency)	Twice a week
Bulk Removal (Frequency)	Three times per week
Removal Bags provided(Yes/No)	No
Garden refuse removal Included (Yes/No)	Yes
Street Cleaning Frequency in CBD	Daily
Street Cleaning Frequency in areas excluding CBD	No service
How soon are public areas cleaned after events (24hours/48hours/longer)	24 Hours
Clearing of illegal dumping (24hours/48hours/longer)	Longer
Recycling or environmentally friendly practices(Yes/No)	Yes
Licenced landfill site(Yes/No)	2 Licenced, 1 Not licenced
Water Service	
Water Quality rating (Blue/Green/Brown/N0 drop)	Blue
Is free water available to all? (All/only to the indigent consumers)	Yes
Frequency of meter reading? (per month, per year)	Per month
Are estimated consumption calculated on actual consumption over (two month's/three month's/longer period)	longer period
On average for how long does the municipality use estimates before reverting back to actual readings? (months)	less than 24 months depending on meters availability
Duration (hours) before availability of water is restored in cases of service interruption (complete the sub questions)	
One service connection affected (number of hours)	3 hours (depends on how many burst pipes)
Up to 5 service connection affected (number of hours)	9 hours
Up to 20 service connection affected (number of hours)	15 hours
Feeder pipe larger than 800mm (number of hours)	2 Days
What is the average minimum water flow in your municipality?	unknown three towns
Do you practice any environmental or scarce resource protection activities as part of your operations? (Yes/No)	Yes
How long does it take to replace faulty water meters? (days)	60 days (if meters are availble)
Do you have a cathodic protection system in place that is operational at this stage? (Yes/No)	No

Electricity Service	
What is your electricity availability percentage on average per month?	95
Do your municipality have a ripple control in place that is operational? (Yes/No)	No
How much do you estimate is the cost saving in utilizing the ripple control system?	N/A
What is the frequency of meters being read? (per month, per year)	per month
Are estimated consumption calculated at consumption over (two month's/three month's/longer period)	Longer period
On average for how long does the municipality use estimates before reverting back to actual readings? (months)	less than 24 months depending on meters availability
Duration before availability of electricity is restored in cases of breakages (immediately/one day/two days/longer)	Less than 24H
Are accounts normally calculated on actual readings? (Yes/no)	Yes
Do you practice any environmental or scarce resource protection activities as part of your operations? (Yes/No)	No
How long does it take to replace faulty meters? (days)	60 days depends on availability of meters
Do you have a plan to prevent illegal connections and prevention of electricity theft? (Yes/No)	No - Regular inspections, and review of exeception reports.
How effective is the action plan in curbing line losses? (Good/Bad)	Current losses are +- 15%
How soon does the municipality provide a quotation to a customer upon a written request? (days)	30 days
How long does the municipality takes to provide electricity service where existing infrastructure can be used? (working days)	30 days if no extention is required
How long does the municipality takes to provide electricity service for low voltage users where network extension is not required? (working days)	30 days
How long does the municipality takes to provide electricity service for high voltage users where network extension is not required? (working days)	30 days
Sewerage Service	
Are your purification system effective enough to put water back in to the system after purification?	No
To what extend do you subsidize your indigent consumers?	100%
How long does it take to restore sewerage breakages on average	48 hours
Severe overflow? (hours)	48 hours (depend on blockage)
Sewer blocked pipes: Large pipes? (Hours)	48 hours (depend on blockage)
Sewer blocked pipes: Small pipes? (Hours)	48 hours (depend on blockage)
Spillage clean-up? (hours)	48 hours (depend on blockage)
Replacement of manhole covers? (Hours)	6 hours if available
Road Infrastructure Services	
Time taken to repair a single pothole on a major road? (Hours)	4
Time taken to repair a single pothole on a minor road? (Hours)	24
Time taken to repair a road following an open trench service crossing? (Hours)	48
Time taken to repair walkways? (Hours)	48

Property valuations	
How long does it take on average from completion to the first account being issued? (one month/three months or longer)	3 to 5 months
Do you have any special rating properties? (Yes/No)	Yes
Financial Management	
Is there any change in the situation of unauthorised and wasteful expenditure over time? (Decrease/Increase)	Increase
Are the financial statement outsources? (Yes/No)	No
Are there Council adopted business process tsructuing the flow and managemet of documentation feeding to Trial Balalnce?	Yes
How long does it take for an Tax/Invoice to be paid from the date it has been received?	37 Days
Is there advance planning from SCM unit linking all departmental plans quaterly and annualy including for the next two to three years procurement plans?	No
Administration	
Reaction time on enquiries and requests?	5 days
Time to respond to a verbal customer enquiry or request? (working days)	2 days
Time to respond to a written customer enquiry or request? (working days)	5 days
Time to resolve a customer enquiry or request? (working days)	5 days
What percentage of calls are not answered? (5%,10% or more)	10%
How long does it take to respond to voice mails? (hours)	N/A
Does the municipality have control over locked enquiries? (Yes/No)	Yes
Is there a reduction in the number of complaints or not? (Yes/No)	Yes
How long does in take to open an account to a new customer? (1 day/ 2 days/ a week or longer)	30 minutes
How many times does SCM Unit, CFO's Unit and Technical unit sit to review and resolve SCM process delays other than normal monthly management meetings?	Bi-weekly
Community safety and licensing services	
How long does it take to register a vehicle? (minutes)	N/A
How long does it take to renew a vehicle license? (minutes)	N/A
How long does it take to issue a duplicate registration certificate vehicle? (minutes)	N/A
How long does it take to de-register a vehicle? (minutes)	N/A
How long does it take to renew a drivers license? (minutes)	N/A
What is the average reaction time of the fire service to an incident? (minutes)	3-5 minutes
What is the average reaction time of the ambulance service to an incident in the urban area? (minutes)	N/A
What is the average reaction time of the ambulance service to an incident in the rural area? (minutes)	N/A

Economic development	
How many economic development projects does the municipality drive?	2
How many economic development programme are deemed to be catalytic in creating an enabling environment to unlock key economic growth projects?	2
What percentage of the projects have created sustainable job security?	Please refer to DTS
Does the municipality have any incentive plans in place to create an conducive environment for economic development? (Yes/No)	YES
Other Service delivery and communication	
Is a information package handed to the new customer? (Yes/No)	N/A
Does the municipality have training or information sessions to inform the community? (Yes/No)	Yes
Are customers treated in a professional and humanly manner? (Yes/No)	YES